Timeline for Strategic Planning Committee (SPC)

		20	009	2010									
Tasks	10/15	11/6	11/19	12/01	01/28	Feb.	Mar	Apr	May	Jun	July	Aug	Sep
Orientation meeting; distribute and explain Strengths, Weaknesses, Opportunities, & Threats (SWOT) Analysis graphic organizer; distribute and explain key strategic planning questions; distribute copies of TAMIU and TAMUS strategic plans Task to work on: SPC meets with respective units to prepare SWOT Analysis and respond to questions.	Х												
E-mail SWOT Analysis and response to questions to Juan Lira; Mary Treviño, Veronica Martinez, and Juan Lira will prepare a written summary of information and distribute to SPC for review		х											
SPC meets to discuss significance and implications of SWOT analysis and response to questions submitted Task to work on: SPC receives copies of 2006-2010 strategic plan goals, objectives, and strategies and a template to analyze what was accomplished and the lessons learned; SPC members meet with their respective units to complete task.			x										
E-mail analysis of 2006-2010 strategic plan accomplishments and lessons learned to Juan Lira. Mary, Veronica, and Juan will prepare a summary report and disseminate it to the SPC for review.				х									
SPC meets to discuss data collected and reports prepared to develop a vision for TAMIU. To facilitate process, SPC discusses nonnegotiable values/principles that guide the way TAMIU operates, TAMIU's mission, and TAMUS strategic plan vision and mission. Task to work on: SPC units will use information to help them plan for their retreats in February 2010. At retreats, units: develop, modify, or affirm their mission is consistent with TAMIU's mission; formulate					х								

a few important goals for next five years; develop objectives and										
strategies for achieving goals; indicate resources needed; identify										
systematic means of assessment to monitor progress toward goals;										
specify individuals/ entities responsible for implementing plan.										
Units will receive an expandable electronic template that can be										
duplicated to facilitate planning process.										
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Units hold retreats and submit completed electronic templates to			х							
Juan Lira no later than one week after their retreat.										
Dr. Keck/Dr. Lira provides a planning update report to the Chancellor.			х							
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Mary, Veronica, and Juan prepare draft of strategic plan based on work done and disseminate it to SPC for review. SPC shares plan				Х						
with their constituents.										
with their constituents.										
SPC meets to discuss plan and make recommendations. Mary,										
Veronica, and Juan make revisions, as needed. Revised plan is					x					
reviewed by Dr. Keck, Dr. Arenaz, Mr. Castillo, Ms. Hein, Mary,										
Veronica, and Juan.										
Dr. Keck/Dr. Lira submits revised plan to Chancellor.						х				
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Chancellor provides feedback on the plan										
Mary, Veronica, and Juan revise plan and disseminate it to SPC for								х		
review. SPC meets to discuss revised draft.								^		
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Final draft is prepared and reviewed by Dr. Keck, Dr. Arenaz, Mr.									х	
Castillo, and Ms. Hein. Plan is submitted to Chancellor.										
TAMIU strategic plan is implemented.										Х